

# FAMILY CHIROPRACTIC ASSOCIATES

## PATIENT INFORMATION

PLEASE PRINT – THANK YOU!

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Primary Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Would you prefer **text** reminders for follow-up appointments?  **Yes**  **No**

Date of Birth \_\_\_\_\_  Male  Female Social Security Number \_\_\_\_\_

Marital Status  M  S  W  D Is patient a student  Y  N

Spouse's Name \_\_\_\_\_ Spouse's Date of Birth \_\_\_\_\_ Spouse's SSN \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

## EMPLOYMENT INFORMATION

Patient's Employer \_\_\_\_\_ Work Phone \_\_\_\_\_ Ext \_\_\_\_\_

## FINANCIAL RESPONSIBILITY

I have read and agree that health and accident insurance policies are an arrangement between an insurance carrier and myself. Furthermore, I agree that Family Chiropractic Associates will prepare any necessary reports and forms to assist me in collecting from my insurance company. Any amount authorized to be paid directly to Family Chiropractic Associates will be credited to my account upon receipt. However, I clearly understand and agree that all services rendered to me are charged directly to me and that I am personally responsible for payment. I also understand that if I end or terminate my care and treatment, any fees for professional services rendered to me will be immediately due and payable.

**By signing below, you acknowledge your financial responsibility as stated above.**

## CONSENT FOR PHYSICIAN TO PROCEED WITH TREATMENT

I understand that if I am accepted as a patient by physicians of Family Chiropractic Associates, I am authorizing them to proceed with any treatment that may be necessary. Furthermore, any risks regarding chiropractic treatment will be explained to me at my request.

**By signing below, you acknowledge your consent to proceed with treatment as stated above.**

## HIPAA PRIVACY PRACTICE NOTICE

- Is required by federal law to maintain the privacy of your Personal Health History and to provide you with this Privacy Notice detailing the practice's legal duties and privacy practices with respect to your Personal Health History.
- Under the privacy rule, may be required by State Law to grant greater access or maintain greater restrictions provided under federal law.
- Is required to abide by the terms of this Privacy Notice.
- Reserves the right to change the terms of this Privacy Notice and to make the new Privacy Notice provisions effective for all your Personal Health History that is maintained.
- Will distribute any revised Privacy Notice to you prior to implementation.
- Will not retaliate against you for filing a complaint.

**By signing my name below, I acknowledge that I have received or was offered a copy of the Privacy Practices Notice from Family Chiropractic Associates.**

To enable us to share information, such as appointments, balance and/or treatment plan with specific family members or friends, please list below those individuals with whom your protected health information can be shared.

**Check the box if you choose NOI to list anyone. DO NOT LIST YOURSELF.**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

PATIENT NAME (PRINT) \_\_\_\_\_ Today's Date \_\_\_\_\_

Signature \_\_\_\_\_

Print / Sign Name of Personal Representative \_\_\_\_\_

Authority of Personal Representative to Sign for Patient  **Parent**  **Guardian**  **Power of Attorney**

# LATE ARRIVALS/NO SHOWS

We understand that there are times when you must miss an appointment due to emergencies or obligations for work or family. However, when you do not call at least **four** hours in advance to cancel an appointment, you may be preventing another patient from getting much-needed treatment. On the other hand, the situation may arise where another patient fails to cancel, and we are unable to schedule you for an appointment due to a seemingly "full" schedule.

## CANCELLATIONS

Appointments are in high demand and your early cancellation may give another patient the opportunity to schedule a much-needed appointment.

## NO SHOWS

Anyone who either forgets or consciously chooses to forgo their scheduled appointment time will be charged **\$25.00 for the first occurrence and \$50.00 for each additional occurrence.**

As this fee is not billed to any insurance company, the patient accepts full responsibility to pay this fee prior to scheduling another appointment.

## LATE ARRIVALS

If you happen to arrive late for an appointment, your visits may likely be shortened. Depending on how late you arrive, your doctor will have to determine if there is enough time for you to be seen.

## HOW TO CANCEL AN APPOINTMENT

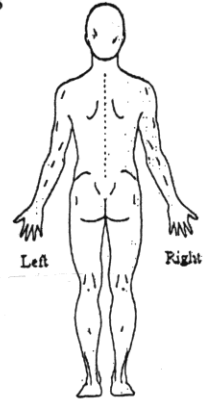
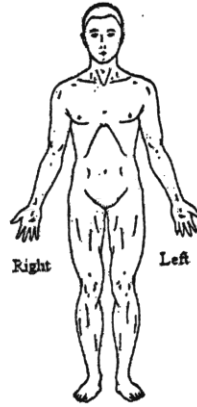
To cancel appointments, please call the office at 260-925-6686. If you do not reach the receptionist, you may leave a detailed message. If you would like to reschedule your appointment, we will return your call and give you the next available appointment.

***Out of respect and consideration for your doctor and other patients, please plan accordingly.***

**PATIENT'S NAME (PRINT)** \_\_\_\_\_ **DATE** \_\_\_\_\_

**PATIENT'S/GUARDIAN'S SIGNATURE** \_\_\_\_\_

Please mark your areas of pain on the figures



## FAMILY CHIROPRACTIC ASSOCIATES

Name \_\_\_\_\_

Chief Complaint \_\_\_\_\_

Today's Date \_\_\_\_\_

1. When did it start? (Date) \_\_\_\_\_
2. Did it begin suddenly or gradually? \_\_\_\_\_
3. Did anything cause the onset? YES NO  
If so, what? \_\_\_\_\_
4. Have you ever had anything like this before? \_\_\_\_\_
5. Does it radiate to another part of your body? YES NO  
If so, where? \_\_\_\_\_
6. Describe the sensation (**Circle all that applies**)  
Dull, sharp, stabbing, burning, aching, shooting, numbness, tingling or other \_\_\_\_\_
7. Rate the intensity 0 - 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 - 10 (0= NO pain 10=worse pain)
8. Has your condition \_\_\_ Improved \_\_\_ Worsened \_\_\_ Same
9. Have you found anything that makes it better? YES NO  
(rest, ice, heat) \_\_\_\_\_
10. Does anything seem to make it worse? YES NO  
(activities, coughing, morning, night) \_\_\_\_\_
11. Has there been any changes in your bodily functions? YES NO  
(Urination, respiration, digestion, bowel, vision)
12. Has your condition affected daily activities? YES NO  
If so, in what way? \_\_\_\_\_
13. Have you tried any store bought or home remedies? YES NO  
If so, what? \_\_\_\_\_
14. Have you sought any other professional care for this? YES NO  
If so, whom and what procedures were performed \_\_\_\_\_
15. Have you had XRAY / MRI to the problem area(s)? YES NO  
If so, when / where? \_\_\_\_\_
16. Do you have any other symptoms or problems? YES NO  
If so, what? \_\_\_\_\_

**MEDICAL HISTORY**

CHECK IF YOU **HAVE EVER HAD** ANY OF THE FOLLOWING CONDITIONS / DISEASES

- Alcohol / Drug Abuse
- Allergies (**Specify**) \_\_\_\_\_
- Anemia
- Arthritis
- Asthma
- Cancer (**Specify**) \_\_\_\_\_
- Chemotherapy
- Diabetes
- Dizziness / Fainting
- Emphysema
- Fibromyalgia
- Headaches
- Heart Attack
- Heart Defect-Congenital
- Heart Murmur
- Heart Surgery / Pacemaker
- Hepatitis
- High Blood Pressure
- Hip Pain
- Kidney Problems
- Knee Pain
- Leg Pain
- Lower Back Pain
- Mid Back Pain
- Neck Pain
- Seizures / Epilepsy (**Circle one**)
- Shingles
- Shoulder Pain
- Sinus Problems
- Stroke
- Thyroid (Hypo / Hyper) (**Circle one**)
- Ulcers / Colitis (**Circle one**)
- Upper Back Pain
- Other \_\_\_\_\_

**FAMILY HISTORY**

- Arthritis
- Cancer
- Diabetes
- Heart problems / Stroke
- High Blood Pressure
- Other \_\_\_\_\_

**LIST ALL PREVIOUS SURGERIES / FRACTURES**

Date \_\_\_\_\_ Procedure \_\_\_\_\_

Date \_\_\_\_\_ Procedure \_\_\_\_\_

Date \_\_\_\_\_ Procedure \_\_\_\_\_

Date \_\_\_\_\_ Procedure \_\_\_\_\_

Date \_\_\_\_\_ Procedure \_\_\_\_\_

**LIST ANY OTHER SERIOUS MEDICAL CONDITIONS OR DISEASES (PAST OR PRESENT)**

\_\_\_\_\_

\_\_\_\_\_

**LIST ALL MEDICATIONS INCLUDING VITAMINS AND OVER THE COUNTER SUPPLEMENTS**

Medication \_\_\_\_\_ Dose \_\_\_\_\_ For \_\_\_\_\_

Medication \_\_\_\_\_ Dose \_\_\_\_\_ For \_\_\_\_\_

Medication \_\_\_\_\_ Dose \_\_\_\_\_ For \_\_\_\_\_

Medication \_\_\_\_\_ Dose \_\_\_\_\_ For \_\_\_\_\_

Medication \_\_\_\_\_ Dose \_\_\_\_\_ For \_\_\_\_\_

Medication \_\_\_\_\_ Dose \_\_\_\_\_ For \_\_\_\_\_

**LIST ANY ALLERGIES TO MEDICATIONS** \_\_\_\_\_

**SELECT ONE**     Never smoked     Former smoker     Current smoker, how much \_\_\_\_\_ pack / day

Family Physician \_\_\_\_\_ Date of last office visit \_\_\_\_\_

Previous Chiropractor(s) \_\_\_\_\_

**OTHER SPECIALIST**

Doctor \_\_\_\_\_ Treatment \_\_\_\_\_

Doctor \_\_\_\_\_ Treatment \_\_\_\_\_

Doctor \_\_\_\_\_ Treatment \_\_\_\_\_